

# between the lines ltd

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Form 030

V1.2 08/10

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## APPLICATION FOR EMPLOYMENT

- |  |   |   |   |  |   |                                     |
|--|---|---|---|--|---|-------------------------------------|
| <input type="checkbox"/> Tun'Wells Branch  | <input type="checkbox"/> Sevenoaks Branch | <input type="checkbox"/> Petersfield Branch | <input type="checkbox"/> Godalming Branch | <input type="checkbox"/> Alton Branch    | <input type="checkbox"/> Reigate Branch | <input type="checkbox"/> Ware house |
| <input type="checkbox"/> Chichester Branch | <input type="checkbox"/> Horsham Branch   | <input type="checkbox"/> Oxted Branch       | <input type="checkbox"/> Haslemere Branch | <input type="checkbox"/> Midhurst Branch | <input type="checkbox"/> Head Office    | <input type="checkbox"/> Driver     |

### PERSONAL

Date:

Surname

Forenames

Like to be called

Address

Tel

Mobile

Marital Status

Date of Birth

Age

Do you smoke ?

Do you have any children ? (please give ages)

Email address

Are you legally eligible for employment in the UK ?

The Disability Discrimination Act (2005) defines a person as disabled if they have a physical or mental impairment, which has a substantial and long-term adverse effect on their ability to carry out normal day to day activities.

Do you consider yourself to have a disability as defined by the Disability Discrimination Act?

Yes / No

Please indicate the nature of your disability and outline any adjustments to the work place you may need to assist you for the purpose of (a) the interview and (b) the job

Do you have a current driving licence ? YES/NO

Is it clean YES/NO

If NO please give details

Have you ever been convicted of a criminal offence (save for spent convictions for the purposes of the Rehabilitation of Offenders Act 1974)? If yes, please give details.

### EMPLOYMENT

Position applied for

How did you find out about this vacancy?

Pay expected

£

per hour / annum

If offered this position, when could you start?

If offered this position, will you continue to work in any other capacity (i.e. other part-time jobs you may already have) and on what days ?

# EMPLOYMENT HISTORY

**Please list below your previous employers, starting with the most recent / current.**

Name & address of employer	from	to	Starting salary	Leaving salary	Name of supervisor
Postcode:	Job title		Average amount of hours worked per week		
Telephone	Describe the work you did / are doing				
Type of business					
If the above address is a Head Office, please state the location of the branch you worked at					
Reasons for leaving / intention to leave					

Name & address of employer	from	to	Starting salary	Leaving salary	Name of supervisor
Postcode:	Job title		Average amount of hours worked per week		
Telephone	Describe the work you did / are doing				
Type of business					
If the above address is a Head Office, please state the location of the branch you worked at					
Reasons for leaving / intention to leave					

I hereby give permission to contact the employers listed above concerning my prior work experience. If different please indicate below.

To the best of my knowledge and belief the information given in this application form is correct. I understand that if I am appointed and this information is inaccurate, I am liable to dismissal.

Signed: \_\_\_\_\_

**Please complete this form fully, even if you are intending to enclose a separate CV with this application.**

*Due to the number of enquiries we receive we are only able to contact successful applicants. We appreciate your understanding.*

Please describe your long-term ambitions in relation to work, with Between The Lines Ltd or otherwise. Also, if there is anything else we should know in support of your application please list it here

**After completion please return this form to our Head Office. Thank you**

Please note that further information about our Company can be found on our website at [www.between.co.uk](http://www.between.co.uk)